

A Macro to Navigate between Graphics  
WordPerfect Magazine  
By Gayle Humpherys

If you like to use lots of graphics in your documents, you've probably noticed one annoying thing – it can be plain tedious to edit all those graphics boxes. If you need to adjust the size or position of a graphics box, in most cases you have to wade through a number of menus to get there. But even before you can do that, you have to locate the right graphics box in your document, which is sometimes difficult.

When you edit a graphics box, you're usually prompted for the box number. But what if you're not sure what box number you need? In this article I'll give you a macro that can help you edit the right graphics box in a flash.

#### The EDITBOX.WPM Macro

The included EDITBOX.WPM macro scans through your document for any graphics boxes and displays a dialog box listing each box number and its contents. Then all you have to do is press the number of the box you want (or click the button with the mouse), and you're instantly taken to the appropriate Edit Graphics Box dialog box.

This is a great way to see a quick summary of all the graphics boxes in your document at the same time, including figure boxes, text boxes and equations. If you have more than ten boxes in your document, only the first ten are listed in the dialog box.

#### Using the Macro

Using the EDITBOX.WPM macro is a snap. First, make sure the document you want to work on is in the current document screen. Press Play Macro (Alt+F10), type "editbox" and press (Enter). The macro first determines how many graphics boxes are in the document. If no graphics boxes are found, the macro displays a message. Choose OK to clear the message and the macro quits.

If graphics boxes are found, a dialog box appears listing each box and its contents (see the figure below). If the box contains a graphics image, the filename of the image is displayed. If the box contains text or an equation, the first part of the text is displayed. The dialog box can show up to 10 graphics boxes. If you want to quit without editing a graphics box, choose Cancel or press (Esc).

To edit a box, press the number displayed next to the box you want or click the button with the mouse. WP moves to the location of that graphics box code in the document. The Edit Graphics Box dialog box displays for that graphic, where you can make any changes to the size, position, style or contents of the box. When you're finished making changes, press Exit (F7).

